WheelerNotes

Commendation 2 … For You: Only occasionally do institutions get two commendations from a visiting SACS team; when commendations are given they usually refer to some technical aspect of institutional behavior. I hope the Faculty of the College of Arts and Sciences will take a moment and enjoy Commendation 2 resulting from the recent visit: The Committee commends the faculty of AASU for its competence and distinctive dedication.

New Department Heads: The College of Arts and Sciences is pleased to welcome three new department heads to our team.
Department of Economics: Dr. Yassi Saadatmand, an Armstrong veteran who played an active role in growing economics on this campus, is the new department head in economics. Dr. Saadatmand is an international economist whose resume also includes an MBA and a background in accounting.
Department of Psychology: Dr. Jane Wong will move from the University of Northern Iowa to join us as department head in psychology. Dr. Wong is a licensed clinical psychologist with specialty in brain injured patients. At UNI she has been coordinator of the graduate program in psychology and looks forward to the new challenge of nurturing a quality undergraduate program.
Department of Criminal Justice, Social and Political Science: Dr. Dennis Murphy will serve next year as interim department head while continuing to wear his hat as university legal affairs officer. We are very grateful to this experienced veteran for taking on this additional responsibility.

Don’t Forget … the Writing Center: I just finished reading an excellent report by Dr. Debbi Reese, Director of the Writing Center, on the many services available to the students in your classes in that center. I fairly regularly hear from faculty, “My students cannot write, and I do not have time to give them individualized instruction.” My suggestion would be to refer them to the Writing Center. Indeed, in some cases it may be appropriate to delay accepting a paper until the student has obtained help from the center. The Writing Center is located on the first floor of Gamble Hall; the telephone number is 5210. Special Note: The Writing Center teaches a special five week grammar course every semester. A version of the course will soon be on the website.

Excellence in Research and Scholarship: Please submit your calendar year 2001 scholarly activities for listing in Excellence in Research and Scholarship. Submissions will be accepted electronically through the Office of Sponsored Programs’ web site at www.grants.armstrong.edu. Items accepted until March 29. For questions, call Kim McCallie, 921-5803.

HarrisNotes

Visiting advisors praise A&S workshop participants. Many thanks to Drs. Tom Cato, Ken Relyea, Dennis Murphy, Yassi Saadatmand, Mark Finlay, Bob Parham, Dale Kilhefner, and Tommie Martin for their quality participation in the March 8 workshop for advisors from 2-year colleges. These advisors were especially impressed with these A&S participants who spoke about their departments.

Reprinted from December 21, 2001 DEANotes: Retention Recommendations for the academic year ‘03-04 on ‘second –and–more year’ untenured faculty are due to the Dean’s Office by April 08. (Recall that retention recommendations were done on 2nd year faculty for ’02-03 earlier this year.) Pre-tenure reviews are also due on April 8 for faculty in their third year of credit toward tenure. A Pre-tenure Review must be repeated this year on any faculty

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member receiving a rating of “Improvement Needed” last year

The department head must ascertain the reaction of the candidate’s departmental colleagues for both retention recommendation and pre-tenure review, following the department’s published plans. For both retention and pre-tenure recommendations use the AASU Pre-Tenure, Promotion, Retention, Tenure Recommendation Form Revised 2/2001. Hard copy or electronic versions are available from the Dean’s Office. For a faculty member having both retention and pre-tenure review recommendations only one form need be used.

According to our records, the following A&S faculty require recommendations (and/or pre-tenure review as indicated) by the April 8 date:

**Second-Year Faculty:** Geir Agnarsson, Sergio DeAgostino, Susan Outz, Steve Primatic, Roy Wood.

**Third & Plus Year Faculty:** Scott Buchanan, Mark Burge, Bill Daughterty, Pat Fox, David Gleeson, Mike Hall, Sabrina Hessinger, June Hopkins, Mark Johnson, Suzanne Kempke, John Kraft, Larry Lesser, Richard McGrath, Jill Miller, Erik Nordenhaug, Debbie Reese, Randy Reese, Nancy Remler, Ed Richardson, Ed Rinalducci, Howard Robinson, Vann Scott, Gigi Smith, Jim Todesca, Mike Toma, Gail Wynn

**Pre-tenure Review:** Lori Allen (1st year with 2 years credit toward tenure), John Kraft (3rd year), Debbie Reese (3rd year), Randy Reese (3rd year), Ned Rinalducci (3rd year).

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**Calendar Highlights:**

**March 15:** Peer Review Outcome Form completed by department head and submitted to Dean’s Office

**March 19:** Submission deadline for 8th annual Student Research and Scholarship Exhibition on April 15-19

**March 19:** A&S Department heads meeting, 2:30pm.

**March 25:** A&S Curriculum Committee meeting 12:10pm

**March 28:** Scholarship of Teaching Round Table “Course Portfolios”, Noon – 1:30pm, UH282

**March 29:** Deadline for submission of calendar year scholarly activity items for listing in Excellence in Research and Scholarship

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April 1 - 19: Advisement for Summer and Fall 2002

April 5: 2nd Annual President’s Symposium on Teaching and Learning. Noon – 3:00p.m., University Hall

April 8: Retention recommendations on 2nd and plus year faculty and appropriate pre-tenure reviews due to Deans’ Offices.

April 12: FARs due to the Deans’ Offices

April 15: Fall ’02 book orders due to bookstore

May 11: AASU spring graduation is 10:00 a.m. (not 3:00p.m. as originally scheduled)

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DEANotes is a quasi-weekly publication of the College of Arts & Sciences. Dr. Henry Harris is the editor. Some of the content of the publication will be informational content directed primarily at department heads. However, other parts of the reading may be of interest to members of the faculty of the College of Arts & Sciences. In addition to a limited paper distribution, DEANotes will be posted upon publication at the Faculty Resources page of the web site for the College of Arts & Sciences.